

CHECKLIST FOR ENROLMENT INTERVIEW

WE MUST SIGHT THE FOLLOWING ORIGINAL DOCUMENTS
PLUS ONE PHOTOCOPY OF EACH DOCUMENT PRIOR TO YOUR INTERVIEW.

CITIZENSHIP:

<input type="checkbox"/>	CHILD'S BIRTH CERTIFICATE (if Born in Australian or New Zealand)
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OR

<input type="checkbox"/>	CHILD'S PASSPORT
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AND

<input type="checkbox"/>	PROOF OF AUSTRALIAN CITIZENSHIP (if not an Australian or New Zealand Birth Certificate), OR VISA, including Date of Entry. If Student Visa, then an <i>Authority To Enrol</i> email from Education Queensland International
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PROOF OF RESIDENCE IN CATCHMENT:

FOR OWNED PROPERTY:

<input type="checkbox"/>	A Signed UNCONDITIONAL SALE AGREEMENT or Current RATES NOTICES
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AND

<input type="checkbox"/>	UTILITY BILLS (e.g. electricity, gas, internet etc) and further evidence that supports the family living in the property (e.g. Home and motor vehicle insurance)
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FOR LEASED PROPERTY:

<input type="checkbox"/>	A current, commercially drawn LEASE AGREEMENT (the lease agreement must be for 12 months or longer from the child's commencement at school)
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AND

<input type="checkbox"/>	UTILITY BILLS (e.g. electricity, gas, internet etc); a RENTAL BOND RECEIPT lodged with the Residential Tenancies Authority (RTA); and further evidence that supports the family living in the property (e.g. Home and motor vehicle insurance)
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ENROLMENT FORMS: (COMPLETED ORIGINALS ONLY) to be downloaded from our website
at <https://ironsidess.eq.edu.au/Enrolments/Enrollingatourschool/Pages/Enrollingatourschool.aspx>

<input type="checkbox"/>	Enrolment Application Form
<input type="checkbox"/>	Enrolment Agreement
<input type="checkbox"/>	Religious Instruction Form
<input type="checkbox"/>	Media Permissions Form
<input type="checkbox"/>	P & C Application Forms (optional)

Your Enrolment Interview will be with a Deputy Principal on:

_____ at _____
(date) (time)

in our Main Administration Building. **Your child must accompany you to the Enrolment Interview.**
Please call the Enrolment Officer on 07 3258 3111 or email enrolments@ironsidess.eq.edu.au
regarding any questions or to change your interview time.