



# Prep 2018 Enrolment Process

## 1. **Prep Information Evening Wednesday 14 June 2017**

- Interviews times booked
- Enrolment Application submitted

## 2. **Enrolment interviews (August, September and October)**

Child attends this interview and the following documents are required:

### DATE OF BIRTH/CITIZENSHIP:

- Child's Birth Certificate (if born in Australia or New Zealand),  
**OR**
- Child's Passport and proof of Australian Citizenship or Visa

### PROOF OF RESIDENCY IN CATCHMENT:

#### **Home Owners:**

- Signed Unconditional Sale Agreement OR Current Rates Notice, **AND**
- Utility Bills

#### **Lease Holders:**

- Lease Agreement (the lease agreement must be for 12 months or longer from the child's commencement at school), **AND**
- Utility Bill Or Rental Bond Receipt lodged with the Residential Tenancies Authority (RTA)

### COMPLETED ENROLMENT FORMS (from Ironsides State School Website):

- Enrolment Form
- Enrolment Agreement
- Media Permission Form
- Religious Education Form

## 3. **Orientation Days**

9.30am – 11am, Thursday 23 November 2017

For children from St Lucia Kindy, St Thomas' Kindy and Campus Kindy;  
**OR,**

9.30am – 11am, Friday 24 November 2017

For children from Margaret Cribb, Playhouse, Montessori and all other children

## 4. **Updated Lease Agreements and other proof of residency in catchment documents due by 3pm, Monday 15 Jan 2018 for Confirmation of Enrolment.**

Lease Agreements and supporting documents (utility bills, RTA bond receipt etc) to be emailed to [enrolments@ironsidess.eq.edu.au](mailto:enrolments@ironsidess.eq.edu.au) or submitted in person to the Main Office on this day (please note the school is closed from 9/12/2017- 14/01/2018).

## 5. **Commence Prep 8.55am, Monday 22 January 2018**