

STUDENT(S)' DEPARTURE NOTIFICATION FORM

Name of Student(s):			
Class(s):			
Last Day Attending School:			
Destination Type: <ul style="list-style-type: none"> • Queensland • Interstate • Overseas 			
Destination School:			
Departure Reason:			
Letter of Enrolment Confirmation Requested:			
Notification of departure to ICASAG required:			
Parent's Name:			
Parent's Signature:			
Date:			
FOR OFFICE USE ONLY			
Letter of Enrolment Details	EQ#:	START DTE:	YR LVL
	DOB:	FINISH DTE:	YR LVL
	EQ#:	START DTE:	YR LVL
	DOB:	FINISH DTE:	YR LVL
Updated OneSchool Status to "Left":			
Outstanding Payment: <i>(If credit – please obtain bank details for refund)</i>			
Library Clearance:			
Unsubscribed from Newsletter:			
Medical List Removed (if any):			
Student's File Removed:			