



Welcome to Ironsides State School

School Hours

School Commences	9:00am (first bell at 8.55am)
First Break	10:50am – 11:30am
Second Break	1:00pm – 1:30pm (Years 3-6); 1:30pm – 2:00pm (Prep – Year 2)
School Finishes	3:00pm

Students who arrive at school before 8:55am, and are not booked into Before School Care, are required to remain seated in a designated waiting area until the first bell rings:

- Prep – Year 2: under G Block and near D Block
- Year 3 & 4: under J Block
- Year 5 & 6: Library basement

Formal supervision in these waiting areas begins at 8:30am. The school Library also opens from 8:30 – 8:55am. Students who arrive at school after 9:15am need to collect a late pass from the administration office. Students must be collected from school by 3.15pm or otherwise booked into after-school care.

Parking - Drop Off and Pick Up

Parking around Ironsides State School is very limited. “Stop Drop Go” zones are located at Hawken Drive and Central Avenue. “Stop Drop Go” zones operate between 7:30 – 9:15am and 2:00 – 4:00pm. Drivers must observe the 2 minute time frame and only stop in the zone for as long as it takes to get the children into or out of the car. Drivers must not leave their vehicle in these designated areas during the enforcement times.

Absence from School

Please notify the school of student absence via the **Q Parents** web or mobile application. Alternatively, telephone the **Absentee Line** on **3258 3160** or send an email studentabsence@ironside.eq.edu.au. If a student is to take a planned absence of **more than 10** consecutive school days, parents must complete an *Application for Exemption Form* and submit it to the school administration office prior to their absence.

Before and After School Care

An outside of school hours program (Ironsides OSHC) operates before and after school providing high quality childcare. Places are very limited. E: contactus@ironsideoshc.org.au P: 38709849 W: <http://ironsideoshc.org.au>

Contacts

Your child’s Class Teacher is the first point of contact, preferably via email or by contacting the administration office on **3258 3111** and leaving a message. Contact details of the school Leadership Team are below:

Principal	Mr Damian Johnson	djohn137@eq.edu.au
Deputy Principal Prep – Year 2	Mr Scott Murdoch	smurd31@eq.edu.au
Deputy Principal Years 3 - 4	Ms Larissa Vecchio	lvecc1@eq.edu.au
Deputy Principal Years 5 - 6	Ms Jennifer Bairstow	jbair51@eq.edu.au

Formal reporting

Formal communication with parents about their child’s progress occurs each term.

- Term 1 and Term 3 – end of term parent-teacher interviews
- Term 2 and Term 4 – end of semester student Report Cards issued

Parents wishing to talk about their child’s progress are asked to make an appointment with their Class Teacher to organise a mutually convenient time.



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Overseas and Australian Family Network and EAL/D Parent Group

To ensure parents as well as students are included in the school community, the school regularly convenes the Overseas and Australian Family Network to offer first language support to parents. Meetings are advertised in the School's newsletter. The EAL/D Parent Group meets every Friday from 9am to 10.30am in the EAL/D room for an informal social morning tea and information session. All parents and carers are welcome to attend.

Parents' & Citizens' Association (P&C)

The Parents' & Citizens' Association is a group of parents and interested community members who work in partnership with school staff to build a stronger school community for the benefit of all students. The P&C hold general meetings in the Staffroom at 6:30pm on the last Tuesday of every month during school terms. Everyone is more than welcome to attend.

Assembly

Parents and carers are welcome to attend school assembly on Fridays at 9:15am in the Hall. Assemblies alternate between whole school, Prep – 2 Year 3 – 6. Schedule details can be found in our newsletter.

Requirement to Notify Change of Address:

Parents **must** notify the school of any change of address within 14 days of any change. Any failure to notify the school of a change in address of the student's principal place of residence will be considered in determining eligibility for ongoing enrolment. Siblings of current students are not eligible for automatic enrolment if the sibling's principal place of residence is not within the school's catchment area.

Lunches

The first 10 minutes of each break time are designated eating times. Students can choose to bring their own food from home or order their meal from the school tuckshop (information below). Please note: there are no heating or cooling facilities available in classrooms for meals brought from home. Students' lunch-boxes and water bottles should be clearly labelled with their name and class.

Tuckshop

The tuckshop, "Fresh Bites", is open 8.30am – 2.00pm, Monday to Friday. Orders can be placed online via the free Qkr! App by 8:00am. The app is available free to download at the App Store or Google Play - search for Qkr! There is also a website version for those without a smart phone. Any questions please contact the Tuckshop Convenor at pandctuckshop@eq.edu.au * Please consider volunteering at the tuckshop, volunteers are always needed *

Booklists

Booklists for each year level are available on the school's website. Books and stationery requirements can be purchased at St Lucia News (open 6:00am – 6:00pm, 7 days per week), 217 Hawken Drive, St Lucia; phone: 3870 9244 Email: stlucianews@bigpond.com or order from sequel school & office supplies www.sequelbooks.com

Uniforms

The school's Uniform Shop is located beside the Tuckshop and is open Wednesdays 2:30 – 3:30 pm and Fridays 8:30 – 9:30 am. Items can also be purchased online via the Qkr! App and will be delivered to classrooms each Wednesday and Friday. Uniform items, especially hats and jackets, should be labelled with the student's full name. Embroidery labelling of names is available for an additional cost.

Newsletter

Ironsides publishes a school newsletter every second Thursday during the school term. Please ensure you subscribe to the newsletter via the school website www.ironsidess.eq.edu.au to ensure you receive, as this is the best way to keep informed.

Website

The school website is www.ironsidess.eq.edu.au

All parent newsletters, current events and classroom information is available on the school website.